



# Secure Data Destruction

**An efficient  
and secure way  
to dispose of  
sensitive data**

## Protect Your Organization From Data Risks

Legacy devices targeted for redeployment or disposal may contain personally identifiable information (PII), customer data, or proprietary business information. Loss of this data poses a serious threat to your business' reputation and financial standing.

You need a trusted partner to help you manage this risk.

## Ensure the Safety, Compliance and Confidentiality of Sensitive Data

We have a long track record of providing secure, fully certified, end-to-end data destruction services to financial services, retail, healthcare and government organizations. Whether your situation requires data erasure methods or physical destruction of tapes, optical media or hard drives, our technicians manage the entire process. We provide documentation and certification of destruction—assuring stakeholders that sensitive data has been fully destroyed or rendered irretrievable.

## Electronic shredding

Our technicians use DOD-compliant\* software utilities and methods to securely erase data on technology you plan to reuse or sell. Depending on your needs, we deploy software- or hardware-based data erasure methods.

\*U.S. Department of Defense (DOD 52—/28-STD)

## Physical Destruction

We adhere to the rules and regulations of electronics disposal and follow a strict protocol that guarantees an unbroken chain of custody from your location to our service center. Our process includes dual control verification at each step upon receipt of items. Our custom-built hard-drive shredder machine then reduces media storage units to strips of tangled metal, which are then taken to the recycler for scrapping.

## Best Practices at Every Touchpoint

We work with you to define the scope of the project, and you can track our progress on your data destruction project via our ProTrac project management system.

## Transport of Sensitive Materials

Secured containers protect your sensitive data as it is transported to our service center. Each secured container is sealed with a serial number tag, which is verified before shipping and upon receipt to confirm no tamper-evident activity.

## Handling at our Service Center

Two technicians open the secured containers to ensure the integrity of the contents and that they match the shipment manifest. After they complete this dual verification, our hard-drive shredder destroys each data storage unit, producing a video recording of the hard drive with its serial number as it's ground into shrapnel. Finally, we provide a certificate of destruction, documenting the time, date, serial number, location and technician, for your records.



## Next Steps

*Whether you just have a few hard drives slated for destruction, require ongoing services, or need data destruction services for a large-scale upgrade or technology refresh project, we've got you covered. Let us take care of fully and securely destroying your sensitive data – so you can focus on running your business. Contact your Benchmark account executive for more information; or email us at [info@btg-us.com](mailto:info@btg-us.com).*